



## Pre-Qualification/Registration of Contractors

### THE COMPANY

The CEPEP Company Limited (the “Company”) is a Special Purpose State Enterprise under the Ministry of Rural Development and Local Government. The Company is responsible for the administration of the Community-Based Environmental Protection and Enhancement Programme (CEPEP). The Company fulfils the mandate of the CEPEP programme through the engagement of Contractors.

The Company is currently reviewing its operations and is seeking to pre-qualify Contractors for the provision of all services under The CEPEP Programme. Applications are invited from **NEW** Contractors to pre-qualify under the revised Programme.

**If you have previously applied for a contract under the Programme, in 2019, 2020 or 2021, you are not required to reapply. However, all other persons are invited to apply. APPLICATIONS**

Applications are invited for the following contracts:

- (1) Core CEPEP Contractors – These contractors perform environmental enhancement and protection works.

### **N.B.**

Further details on the services to be provided by each Contractor are provided in the pre-qualification package.

### **CRITERIA**

The pre-qualification process is based upon the following criteria:

- (1) Address (Is the Contracting Company located in the Community?)
- (2) Experience in business
- (3) Involvement in Community Projects/Community Work
- (4) Voluntarism
- (5) A Valid Police Certificate of Character is required for all Company Directors/Contractors
- (6) Business Plan (Further details are provided in the pre-qualification package)

### **EVALUATION**

Evaluations will be based on a point system considering the following:

- (1) Population Density
- (2) Geography
- (3) Topography
- (4) Available Resources
- (5) Type of work to be undertaken

### **REQUIREMENTS**

- All applications for Core CEPEP Contractors must be from Limited Liability Companies.

### **PRE-QUALIFICATION PACKAGES**

#### **Steps:**

**A.** Pay required deposit fee of **\$300.00 TTD** (non-refundable)

1. The Pre-Qualification Packages are required to be purchased via wired transfer (ACH).
2. Interested parties are required to E-mail [cepep.tenders@cepep.gov.tt](mailto:cepep.tenders@cepep.gov.tt) and **put your Company name in the subject and reference to the RFP for Registration of Contractors for further instructions.**

**B.** Receive one (1) electronic copy of RFP for Registration of Contractors.

1. On receipt of the above information, the CEPEP Company will email to you the RFP Tenders package in PDF format.

The completed Application form, together with all required documentation, must be one electronic copy in PDF format emailed to [cepep.tenders@cepep.gov.tt](mailto:cepep.tenders@cepep.gov.tt) addressed to:

**THE SECRETARY**  
**TENDERS COMMITTEE**  
**THE CEPEP COMPANY LIMITED**  
**NO. 16 FACTORY ROAD,**  
**STE. MADELEINE**